

UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.EA.7/96/01/J/02

1st March, 2019

On behalf of the Tanzania Government Flight Agency (TGFA) President's Office, Public Service Recruitment Secretariat invites competent, experienced, highly organized and self-motivated to fill 2 vacant posts mentioned below;

1.0 TANZANIA GOVERNMENT FLIGHT AGENCY (TGFA)

Tanzania Government Flight Agency (TGFA) was established under the Executive Agencies Act No.30 of 1997 (as amended) and came into effect on 17th May, 2002 as per the Government Notice No. 193 published on the same date. TGFA took over the functions of the Government Flying Unit under the then Ministry of Communications and Transport (currently Ministry of Works, Transport and Communication) with the purpose of providing air transport services in a more efficient, cost effective and business-like manner to the Government. The Agency have also a new role of procurement of Government aircraft on behalf of the Government, providing technical support, general management of the Aircraft and managing the lease agreements between the Government and Air Tanzania Company Limited (ATCL). The Agency was then transferred from the Ministry of Works, Transport and Communication to the President's Office, State House through Government Notice No.252 of 2018.

1.1 SENIOR PILOT 2 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To ensure safe and efficient operation of the aircraft in all stages of ground and flight operations;
- ii. To plan and supervise the execution of Agency's flights in accordance with legal and Agency's policies and procedures, authorized checklists and to ensure safe, efficient and economical operation;

- iii. To co-ordinate the flight preparations according to directives and procedures;
- iv. To ensure that the checklist and standard operating procedures are adhered to and thoroughly carried out;
- v. To be responsible for the safety of all crew members, passengers and cargo onboard when the doors are closed;
- vi. To give all commands he deems necessary for the purpose of securing the safety of the aircraft and of persons or property carried therein;
- vii. To disembark any person or any part of the cargo which in his opinion, may represent a potential hazard to the safety of the aircraft or its occupants;
- viii. To ensure that passengers are briefed on the location of emergency exits and the location and use of relevant safety and emergency equipment;
- ix. To take measures as necessary for the safety of the flight and in this respect, he may take such reasonable measure as is necessary to ensure order and discipline on board the aircraft; and
- x. To perform any other duties as may be assigned by the Supervisor.

1.1.2 QUALIFICATIONS AND EXPERIENCE

Possession of Airline Transport Pilot License (ATPL) with group I rating on multi-engine Turbo-props of up to 12,500 lbs (5,700kgs) all up weight or group II rating on Regional Airline like ATR42/72, Dash8, Fokker50 or equivalent performance group. Must have experience of not less than 3,500 total hours of which 1,500 hours must be in command. Possession of New Generation (NG) that is glass cockpit experience will be an added advantage.

1.1.3 REMUNERATION: TGFA Salary Scale - TGFTS 8

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania of not more than 45 years of age except for those who are in public service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;

- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Birth certificate.
- v. Attaching copies of the following certificates is strictly not accepted
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts.
- vi. Applicants employed in the Public Service **should route their application letters through their respective employers;**
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;
- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA) and National Council for Technical Education (NACTE);
- x. Certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;
- xii. A signed application letters should be written either in Swahili or English and Addressed to;

Secretary,

Presidents Office, Public Service Recruitment Secretariat,

8 Kivukoni Road,

P.O. Box 63100,

11102 Dar EsSalaam.

- xiii. Deadline for application is 15th March, 2019 and;
- xiv. Only short listed candidates will be informed on a date for interview;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise(This address also can be found at PSRS Website, Click '**Recruitment Portal**')*

SECRETARY

PUBLIC SERVICE RECRUITMENT SECRETARIAT