

WATER INSTITUTE



TRANSFER VACANCIES

Water Institute invites application from suitably qualified public servants who wish to be transferred to Water Institute in the following positions:

1. (a) **Position: Accountant II (1 Post)**

(b) Qualification and Experience:

Possession of Bachelor Degree or Advanced Diploma in Accountancy, Finance, Business Administration majoring in Accountancy or Finance or equivalent qualifications from a recognized institutions.

(c) Salary: As per Treasury Registrars Circular No.6 of 2015

2. (a) **Position: Human Resource and Administration Officer II (1 Post)**

(b) Qualification and Experience:

Possession of Bachelor Degree in Public Administration, Human Resources Management, Human Resources Planning and Management, Sociology, Business Administration/Commerce majoring in Human Resources Management or equivalent qualification from recognized institutions.

(c) Salary: As per Treasury Registrars Circular No.6 of 2015

3. (a) **Position: Driver I (1 Post)**

(b) Qualification and Experience:

Possession of Secondary Education Certificate with passes in Kiswahili and English having a valid Driving License Class C or E; Advanced Driving Course offered by the National Institute of Transport (NIT) or any other recognized institution and Trade Test II/Level II in Motor Vehicle Driving, Motor Vehicle Mechanics or Auto-Electricity plus driving experience of at least five (5).

(c) Salary: As per Treasury Registrars Circular No.6 of 2015

MODE OF APPLICATION

Interested candidates should apply in confidence enclosing:

- (i) Detailed CV
- (ii) Certified copies of certificates, Diploma, Degree, transcripts and valid licenses

NOTE:

- (i) Applicants must be Public Servants and channel their application letters through their respective employers, failure of which will lead to automatic disqualification.
- (ii) All applicants should indicate the positions they apply on top of the envelope.
- (iv) Only successful candidates will be contacted for further procedures.
- (v) Applicants should indicate their willingness and commitment to cover the transfer cost as the transfer is considered to be self-initiated.**

Interested applicants should submit their applications to the following address:

Rector,
Water Institute,
P.O. Box 35059,
DAR ES SALAAM

DEADLINE

One week from the date of first appearance of this advertisement.

13rd November, 2020