

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/16/01/59

21st October, 2026

VACANCY ANNOUNCEMENT

On behalf of Tanzania Institute of Accountancy (TIA), The Institute of Finance Management (IFM), Eastern Africa Statistical Training Centre (EASTC), Institute of Rural Development Planning (IRDP), College of Business Education (CBE), Tanzania Wildlife Research Institute (TAWIRI) and Institute of Accountancy Arusha (IAA), Public Service Recruitment Secretariat (PSRS) invites high caliber, results oriented, self-driven professionals with integrity, dynamic and suitable qualified Tanzanians to fill forty-one (41) vacant posts mentioned below;

TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

1.0 TUTORIAL ASSISTANT - ACCOUNTING AND FINANCE - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To prepare learning resources for practical and tutorial exercises;
- ii. To conduct research, seminars and case studies;
- iii. To carry consultancy and community services under supervision;
- iv. To conduct lectures, research, tutorial seminars;
- v. To work in cooperation with senior members of specific projects such as research and consultancy;
- vi. To supervise student's projects; and
- vii. To perform any other related duties as may be assigned by supervisor.

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in one of the following fields: Accountancy, Finance, Business Administration/Commerce majoring in Accountancy or Finance from recognized Institutions that suit to TIA with at least 3.5 GPA

1.3 SALARY SCALE

PUTS 1.1

2.0 ASSISTANT LECTURER- MARKETING - 2 Posts

2.1 DUTIES AND RESPONSIBILITIES

- i. To prepare learning resources for practical and tutorial exercises;
- ii. To conduct research, seminars and case studies;
- iii. To carry consultancy and community services under supervision;
- iv. To conduct lectures, research, tutorial seminars;
- v. To work in cooperation with senior members of specific projects such as research and consultancy;
- vi. To supervise student's projects; and
- vii. To perform any other related duties as may be assigned by supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree in one of the following fields: Business Administration (Majoring in marketing) or Marketing and Public Relations from recognized Institutions that suit to TIA with a GPA of at least 3.5 at Undergraduate level and at least 3.8 at Master Degree.

2.3 SALARY SCALE

PHTS 2.1

3.0 ASSISTANT LECTURER - ACCOUNTING AND FINANCE - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. To prepare learning resources for practical and tutorial exercise;
- ii. To conduct research, seminars and case studies;
- iii. To carry consultancy and community services under supervision;
- iv. To conduct lectures, research, tutorial seminars;
- v. To work in cooperation with senior members of specific projects such as research and consultancy;
- vi. To supervise student's projects; and
- vii. To perform any other related duties as may be assigned by supervisor.

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree and Bachelor Degree in Accountancy, Finance, Business Administration/Commerce majoring in Accountancy or Finance from recognized Institutions with a GPA of at least 3.5 at Undergraduate level and at least 3.8 at Master Degree.

3.3 SALARY SCALE

PHTS 2.1

THE INSTITUTE OF FINANCE MANAGEMENT (IFM)

1.0 ASSISTANT LECTURER (INSURANCE & RISK MANAGEMENT) - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To conduct lectures, research, tutorials and seminars;
- ii. To prepare case studies;
- iii. To work in cooperation with senior members of staff in research projects and consultancies;
- iv. To supervise students' projects; and
- v. To perform other related duties as may be assigned by Supervisor.

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in Insurance and Risk Management and a Bachelor of Science in Risk Management or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level or B+ average for non-classified degrees and at least 3.8 at Master Degree or B+ average for non –classified degrees

1.3 SALARY SCALE

PHTS 2

2.0 ASSISTANT LECTURER (ACTUARIAL SCIENCE) - 1 Post

2.1 DUTIES AND RESPONSIBILITIES

- i. To conduct lectures, research, tutorials and seminars;
- ii. To prepare case studies;
- iii. To work in cooperation with senior members of staff in research projects and consultancies;
- iv. To supervise students' projects; and
- v. To perform other related duties as may be assigned by Supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in Actuarial Science/Studies, Finance, Investment and Financial Management. Bachelor degree in Actuarial Science/Studies or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level or B+ average for non-classified degrees and at least 3.8 at Master Degree or B+ average for non –classified degrees

2.3 SALARY SCALE

PHTS 2

3.0 ASSISTANT LECTURER (COMMUNICATION SKILLS) - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. To conduct lectures, research, tutorials and seminars;
- ii. To prepare case studies;
- iii. To work in cooperation with senior members of staff in research projects and consultancies;
- iv. To supervise students' projects; and
- v. To perform other related duties as may be assigned by Supervisor.

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in Linguistics and a Bachelor Degree in Linguistics or Advanced Diploma in Linguistics, or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level or B+ average for non-classified degrees and at least 3.8 at Master Degree or B+ average for non –classified degrees

3.3 SALARY SCALE

PHTS 2

4.0 ASSISTANT LECTURER (ACCOUNTING AND FINANCE) - 1 Post

4.1 DUTIES AND RESPONSIBILITIES

- i. To conduct lectures, research, tutorials and seminars;
- ii. To prepare case studies;
- iii. To work in cooperation with senior members of staff in research projects and consultancies;
- iv. To supervise students' projects; and
- v. To perform other related duties as may be assigned by Supervisor.

4.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in one of the following fields: Accounting, Accounting and Finance, Finance and Investment, Finance, Accounting and Information Management System and a Bachelor Degree in one of the following fields: Accountancy, Commerce in Accounting, Advanced Diploma in Accounting or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level or B+ average for non-classified degrees and at least 3.8 at Master Degree or B+ average for non – classified degrees

4.3 SALARY SCALE

PHTS 2

5.0 ASSISTANT LECTURER (BANKING AND FINANCE) - 2 Posts

5.1 DUTIES AND RESPONSIBILITIES

- i. To conduct lectures, research, tutorials and seminars;
- ii. To prepare case studies;
- iii. To work in cooperation with senior members of staff in research projects and consultancies;
- iv. To supervise students' projects; and
- v. To perform other related duties as may be assigned by Supervisor.

5.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in one of the following fields: Banking and Finance, Banking and Information System, Money, Finance and Investment, Finance; and a Bachelor Degree in Banking and Finance or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level or B+ average for non-classified degrees and at least 3.8 at Master Degree or B+ average for non –classified degrees.

5.3 SALARY SCALE

EASTERN AFRICA STATISTICAL TRAINING CENTRE (EASTC)

1.0 ASSISTANT LECTURER (DATA SCIENCE) - 3 Posts

1.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To assist senior staff in practical, seminars and tutorials up to NTA Level 9 as part of capacity building;
- iii. To prepare learning resources for tutorial exercises;
- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;
- vi. To supervise student's project;
- vii. To assist in preparing teaching manual and compendium;
- viii. To work in corporation with seniors in specific project;
- ix. To attend workshop, conference and symposium and,
- x. To perform any other duties as assigned by supervisor

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree in Data Science, Computer Network Engineering, Computer Science, Information Technology, with a minimum of a GPA of 3.5 out of 5 from recognized institution and minimum of 3.5 GPA in undergraduate.

1.3 SALARY SCALE

PHTS 2/1

2.0 ASSISTANT LECTURER - (ACTURIAL STATISTCS) - 2 Posts

2.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree)
- ii. To assist senior staff in practical, seminars and tutorials up to NTA Level 9 as part of capacity building

- iii. To prepare learning resources for tutorial exercises
- iv. To conduct research, seminars and case studies
- v. To carry out consultancy and community services under supervision
- vi. To supervise student's project
- vii. To assist in preparing teaching manual and compendium
- viii. To work in corporation with seniors in specific project
- ix. To attend workshop, conference and symposium and
- x. To perform any other official duties as may be assigned by supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in Actuarial Statistics/Science, Master Degree in Actuarial Statistics/Science/Financial Mathematics/Insurance and Actuarial Science with a minimum of a GPA of 3.8 out of 5 from recognized institution and minimum of 3.5 GPA in undergraduate.

2.3 SALARY SCALE

PHTS 2

3.0 TUTORIAL ASSISTANT - (DATA SCIENCE) - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (ordinary Diploma):
- ii. To assist in conducting tutorial and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision
- v. To participate in developing and review of curriculum
- vi. To assist in carrying out consultancy and community services under close supervision and
- vii. To perform any other related duties as assigned by supervisor.

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in Data Science, with a minimum of a GPA of 3.5 out of 5 from recognized institution.

3.3 SALARY SCALE

PHTS 1

INSTITUTE OF RURAL DEVELOPMENT PLANNING (IRDP)

1.0 ASSISTANT LECTURER (STATISTICS) - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree)
- ii. To prepare learning resources for tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under supervision
- v. To prepare teaching manual; and
- vi. To perform any other duties as assigned by supervisor

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree and Bachelor Degree in Statistics. The candidate must have a GPA of at least 3.5 out of 5 in Bachelor Degree.

1.3 SALARY SCALE

PHTS 1.1

2.0 ASSISTANT LECTURER (LAND MANAGEMENT AND VALUATION) - 2 Posts

2.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree);
- ii. To prepare learning resources for tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under supervision;

- v. To supervise students' projects;
- vi. To prepare teaching manual; and
- vii. To perform any other duties as assigned by supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree and Bachelor Degree in Land Valuation or Land Management and Valuation. The candidate must have a GPA of at least 3.5 out of 5 in Bachelor Degree and 3.8 in Master Degree.

2.3 SALARY SCALE

PHTS 2.1

3.0 ASSISTANT LECTURER - REGIONAL DEVELOPMENT PLANNING - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree)
- ii. To prepare learning resources for tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under supervision
- v. To supervise students' academic projects
- vi. To prepare module teaching manuals
- vii. To perform any other official duties assigned by relevant authorities

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Master Degree in Regional Development Planning. In addition, the candidate should have obtained a GPA of 3.5 and above in the under-graduate studies in Regional Development Planning.

3.3 SALARY SCALE

PHTS 2

4.0 ASSISTANT LECTURER (ACCOUNTING AND FINANCE) - 1 Post

4.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree)
- ii. To prepare learning resources for tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under supervision
- v. To supervise students' projects; and
- vi. To prepare teaching manual

4.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Master Degree and Bachelor Degree in. Accounting and Finance. The candidate must have at least a GPA of 3.5 out of 5 in the Undergraduate Degree and GPA of 3.8 out of 5 in the Master Degree.

4.3 SALARY SCALE

PHTS 2.1

COLLEGE OF BUSINESS EDUCATION (CBE)

1.0 ASSISTANT LECTURER (FLOW MEASUREMENT/PROCESS ENGINEERING) - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA level 9 as part of the capacity building;
- iii. To prepare learning resources for tutorial exercise;
- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;

- vi. To supervise student's project;
- vii. To assist in preparing teaching manual and compendium;

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Masters Degree (NTA level 9) or equivalent qualification and Bachelor Degree in Metrology/M Measurement Science or Applied Measurement Science. The GPA for both Masters and Bachelor Degree should not be below 4.0 or equivalent of B+ and 3.8 respectively. The applicant should have studied similar disciplines/field in both Bachelor and Masters Degree.

1.3 SALARY SCALE

PHTS. 2

2.0 ASSISTANT LECTURER (ACCOUNTING AND TAXATION) - 1 Post

2.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree)
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA level 9 as part of the capacity building;
- iii. To prepare learning resources for tutorial exercise;
- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;
- vi. To supervise student's project; vii. To assist in preparing teaching manual and compendium;
- vii. To work in cooperation with seniors in specific projects; and
- viii. To attend workshops, conferences and symposium.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master's Degree (NTA level 9) or equivalent qualification and Bachelor Degree in the following disciplines: Accounting, Taxation, Accounting and Taxation. The GPA for both Masters and Bachelor Degree should not be below 4.0 or equivalent of B+ and 3.8 respectively. The applicant should have studied similar disciplines/field in both

Bachelor and Master's Degree.

2.3 SALARY SCALE

PHTS. 2

3.0 ASSISTANT LECTURER (EDUCATION - COMMERCE) - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. Teaches up to NTA level 8 (Bachelor's Degree);
- ii. Prepares teaching/learning material;
- iii. Conducts research, seminars and case studies;
- iv. Carries out consultancy and community services under supervision
- v. Performs any other relevant duties as assigned by supervisor

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master of Education in Commerce, Master of Education Management and Administration. The applicant must have studied Bachelor of Education in Commerce or Bachelor of Business Studies with Education or relevant qualification from recognized institution. The applicant should possess a GPA of at least 4.0 points at Masters Level and a minimum GPA of 3.8 points at Undergraduate Level.

3.3 SALARY SCALE

PHTS 2.1

4.0 ASSISTANT LECTURER (ACCOUNTANCY) - 3 Posts

4.1 DUTIES AND RESPONSIBILITIES

- i. Teaches up to NTA level 8 (Bachelor's Degree);
- ii. Prepares teaching/learning material;
- iii. Conducts research, seminars and case studies;
- iv. Carries out consultancy and community services under supervision
- v. Performs any other relevant duties as assigned by supervisor

4.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree in Accountancy, Accounting and Finance, or Master of Business Administration majoring in Accountancy, Accounting and Finance, and a Bachelor degree in Accountancy, Accounting and Finance, or related field from a recognized academic institution. The candidate should possess a GPA of at least 4.0 points or an average of B+ in Masters Degree and a minimum GPA of 3.8 points in Bachelor Degree.

4.3 SALARY SCALE

PHTS 2.1

TANZANIA WILDLIFE RESEARCH INSTITUTE (TAWIRI)

1.0 RESEARCH OFFICER II (VETERINARY MEDICINE) - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To set up experiments and data collection related to veterinary issues as well as wildlife management;
- ii. To gathering relevant literatures and information on diseases, surveillances, diagnosis and writing up technical and research reports;
- iii. To carry disease surveillance and producing technical reports;
- iv. To collect, process and analyse samples related to wildlife diseases and ecosystem health;
- v. To prepare protocols for wildlife immobilization and handling for disease investigation, rescue from snares, collaring and translocations;
- vi. To supervise veterinary and laboratory students during their practical training;
- vii. To provide wildlife veterinary services to researchers and management authorities in protected areas and any other areas with wildlife in Tanzania;

- viii. To immobilize wild animals for translocation for restocking or problem animal control;
- ix. To develop a research proposal for fundraising;
- x. To publish research results in peer-reviewed journals/publishers; and
- xi. To perform any other related duties as may be assigned by the immediate supervisor.

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master and Bachelor Degree in Veterinary Medicine from recognized institutions with minimum of an Upper Second Class or overall minimum of Grade B+ for unclassified undergraduate Degrees.

1.3 SALARY SCALE

PRSS 2

2.0 RESEARCH OFFICER II (BEEKEEPING) - 1 Post

2.1 DUTIES AND RESPONSIBILITIES

- i. To manage beekeeping operations including hive maintenance, queen rearing, honey extraction and quality control, and pest/disease control;
- ii. To conduct training sessions and capacity-building programs for farmers and community groups;
- iii. To monitor and evaluate bee health, behaviour, and colony performance;
- iv. To support research on pollination, honey production, and the effects of environmental changes on bees;
- v. To collect, process, and analyze data related to beekeeping and forest ecosystems;
- vi. To collaborate with research scientists and stakeholders to disseminate and apply relevant research findings;

- vii. To develop research proposals aimed at securing internal and external funding;
- viii. To publish research outcomes in peer-reviewed scientific journals and other media of publications;
- ix. To perform other related duties as assigned by the immediate supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master and Bachelor Degree in Beekeeping from recognized institutions with minimum of an Upper Second Class or overall minimum of Grade B+ for unclassified undergraduate Degrees.

2.3 SALARY SCALE

PRSS 2

INSTITUTE OF ACCOUNTANCY ARUSHA (IAA)

1.0 ASSISTANT LECTURER IN TOURISM AND HOSPITALITY - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree)
- ii. To prepare learning resources for the tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under close supervision
- v. To supervise students project and research
- vi. To prepare teaching manual and
- vii. To perform any other related duties as assigned by supervisor

1.2 QUALIFICATIONS AND EXPERIENCE

QUALIFICATIONS AND EXPERIENCES

Holder of Masters in in Food Production, Bachelor degree/ Advanced Diploma in Food

Production or equivalent qualifications from recognized Institutions with a GPA of at least 3.5 at undergraduate level and at least 3.5 at Master Degree

1.3 SALARY SCALE

PHTS 2.1

2.0 ASSISTANT LECTURER – (PROGRAMMING) - 1 Post

2.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Computer Science, Information Security, Information System from recognized institutions.

2.3 SALARY SCALE

PHTS 2

3.0 ASSISTANT LECTURER – (FRENCH LANGUAGE) - 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);

- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in French Language and has been registered as a Technical Teacher or its equivalent qualification from recognized institutions.

3.3 SALARY SCALE

PHTS 2

4.0 ASSISTANT LECTURER – (RECORDS AND INFORMATION MANAGEMENT) - 2 Posts

4.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

4.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Records and Information Management, Records and Archive Management, Information's Science from recognized institutions.

4.3 SALARY SCALE

PHTS 2

5.0 ASSISTANT LECTURER – (ACCOUNTING AND FINANCE) - 2 Posts

5.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

5.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Accounting and Finance, Business Administration majoring in Accounting and Finance from recognized institutions.

5.3 SALARY SCALE

PHTS 2

6.0 ASSISTANT LECTURER – (INSUARANCE AND SOCIAL PROTECTION) - 1 Post

6.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

6.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Insurance and Risk Management, Insurance and Social Protection, Insurance and Actuarial Science, Risk Management from recognized institutions.

6.3 SALARY SCALE

PHTS 2

7.0 ASSISTANT LECTURER – (WILDLIFE MANAGEMENT) - 1 Post

7.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

7.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Wildlife Management, Natural Resources Management, Wildlife Conservation from recognized institutions.

7.3 SALARY SCALE

PHTS 2

8.0 ASSISTANT LECTURER – (CYBER SECURITY) - 1 Post

8.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for the tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under close supervision;
- v. To supervise students project and research;
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

8.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree (GPA 3.5) and Master Degree (GPA 3.8) in Information Security, Cyber Security, Ethical Hacking, Forensic, Computer Security, Network Security or Data Security from recognized institutions.

8.3 SALARY SCALE

PHTS 2

9.0 ASSISTANT LECTURER (STRATEGIC AND PEACE STUDIES) - 1 Post

9.1 DUTIES AND RESPONSIBILITIES

- i. To lecture up to NTA level 8 (Bachelor Degree)
- ii. To prepare learning resources for the tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under close supervision
- v. To supervise students project and research
- vi. To prepare teaching manual and
- vii. To perform any other related duties as assigned by supervisor

9.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Master's Degree in International Relations and Diplomacy, Peace and Conflict Studies, Strategic Studies (Security), or equivalent qualifications from recognized institutions, with a GPA of at least 3.5 at the undergraduate level and 3.8 at the master's level.

9.3 SALARY SCALE

PHTS 2

10.0 ASSISTANT LECTURER (INSURANCE AND RISK MANAGEMENT) - 1 Post

10.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA Level 8 (Bachelor Degree)
- ii. To prepare learning resources for tutorial exercises
- iii. To conduct research, seminars and case studies
- iv. To carry out consultancy and community services under supervision
- v. To supervise student's projects
- vi. To prepare teaching manual; and
- vii. To perform any other related duties as assigned by supervisor.

10.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Bachelor and Master Degree in Insurance and Risk Management with minimum of GPA 3.5 respectively.

10.3 SALARY SCALE

PHTS 2.1

GENERAL CONDITIONS

1. All applicants must be citizens of the United Republic of Tanzania and must not be above 45 years of age. However, for vacancies within Paramilitary Institutions:
 - Applicants for non-degree posts must not exceed 25 years of age.
 - Applicants for degree posts must not exceed 30 years of age.
2. Applicants should apply on the strength of the information given in this advertisement.
3. Applicants must attach their certified copies of the following certificates:
Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
Professional Registration and Training Certificates from respective Registration or Regulatory Bodies (where applicable);
Birth certificate.
4. Attaching copies of the following certificates is strictly not accepted:
Form IV and Form VI results slips;
Testimonials and all partial transcripts.
5. An applicant must upload a recent Passport Size Photo in the Recruitment Portal.
6. Applicants employed in the Public Service are strictly not allowed to apply; they should adhere to Circular No. **CAC.45/257/01/D/140** of 30th November, 2010.
7. An applicant who is retired from the Public Service for whatever reason should not apply.
8. An applicant should indicate three reputable referees with their reliable contacts.
9. All foreign academic certificates MUST be recognised by relevant Authorities (TCU,

NECTA, and NACTVET). Applicants applying for posts with a GPA requirement MUST attach their GPA calculation certificate from TCU.

10. A signed application letter should be written either in Swahili or English and addressed to:

Secretary,

Presidents Office, Public Service Recruitment Secretariat,

P.O. Box 2320,

Mahakama Street, Tambukareli,

Dodoma.

11. Deadline for application is **03rd November, 2026**.
12. Only shortlisted candidates will be informed of the date of the interview.
13. Presentation of forged certificates and other false information will necessitate legal action.
14. All applications must be sent through the Recruitment Portal by using the following address: <http://portal.ajira.go.tz>. (This address can also be found at the PSRS Website by clicking on '**Recruitment Portal**').
15. Applications submitted through any other means will not be considered.

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**