

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Kumb.Na.JA.9/259/01/60

24th October, 2026

VACANCY ANNOUNCEMENT

On behalf of Tanzania Fisheries Research Institute (TAFIRI) and Dar-es-Salaam Maritime Institute (DMI), Public Service Recruitment Secretariat (PSRS) invites high caliber, results oriented, self-driven professionals with integrity, dynamic and suitable qualified Tanzanians to fill nineteen (19) vacant posts mentioned below;

TANZANIA FISHERIES RESEARCH INSTITUTE (TAFIRI)

1.0 DECKHAND AUXILLARY II - 3 Posts

1.1 DUTIES AND RESPONSIBILITIES

- i. To perform manual skilled duties like painting of the vessel, mending and repairing of fishing gears and deck equipment under the supervision and training of Senior Crew Members;
- ii. To perform general cleanliness duties;
- iii. To assist handling and operation of deck machinery;
- iv. To ferry research equipment, to and from research vessel;
- v. To participate in the lubrication duties of the vessel and carry out minor repair under guidance of senior crew members; and
- vi. To perform any other duties as may be assigned by immediate supervisor.

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Secondary Education Certificate plus Certificate (NTA level 4) in one of the

Holder of Secondary Education Certificate plus Certificate (NTA level 4) in one of the following fields: Navigation and fishing Science, Fishing and Fisheries Technology, Master-fisherman, Nautical Science or equivalent qualifications from a recognized Institution.

1.3 SALARY SCALE

PGSS 3

2.0 SKIPPER II - 2 Posts

2.1 DUTIES AND RESPONSIBILITIES

- i.To supervise junior Deck Crew members in their duties of painting of the vessel and repairing of deck gears and their accessories;
- ii.To become an overall in-charge of all deck works and deck equipment and stores;
- iii.To be in-charge of repair and maintenance of navigation aids in the bridge and their storage;
- iv.To be in-charge of all lifesaving appliances and safety equipments;
- v.To assist in deck works and deck equipment and stores; and
- vi.To perform any other duties as may be assigned by immediate supervisor.

2.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Secondary Education Certificate plus Diploma (NTA level 6) or Full Technician Certificate (FTC) in one of the following fields: Navigation and Fishing Science, Marine Transport, Master Fisherman, Nautical Science, Fisheries Science, or equivalent qualifications

2.3 SALARY SCALE

PGSS 5

3.0 OFFICE MANAGEMENT OFFICER II - 2 Posts

3.1 DUTIES AND RESPONSIBILITIES

- i. To type all general correspondence, staff meeting minutes and confidential matters;
- ii. To receive and guide visitors accordingly;
- iii. To prepare meetings, seminars and workshops;
- iv. To receive all incoming mail and keep records;
- v. To get the files and documents required by the immediate supervisors;
- vi. To deliver official messages from the Head of Department to his subordinates and vice versa;
- vii. To record official appointments and make sure that the immediate supervisor is kept informed in time;
- viii. To prepare a list of office requirements and submit it to the respective office for supply; and
- ix. To perform any other official duties as may be assigned by the immediate Supervisor.

3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in Secretarial Studies with passes in Shorthand (English) and Hati Mkato (Kiswahili) at a speed of 100 words per minute with computer knowledge in MS-Word, MS-Excel, Internet, Email, MS-Publisher from recognized institutions.

3.3 SALARY SCALE

PGSS 6

4.0 TECHNICIAN II - MARINE - 2 Posts

4.1 DUTIES AND RESPONSIBILITIES

- i. To perform marine vessels checks under Engineer's supervision.
- ii. To Prepare tools and equipment needed for maintenance checks
- iii. To assist Engineers in preparation of maintenance programs
- iv. To assist Marine engineer in maintenance and repair of research vessels;
- v. To undertake routine activities in engine room;

- vi. To report to immediate supervisor daily operation of the research vessel; and
- vii. To perform any other duties as may be assigned by the supervisors.

4.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Secondary Education Certificate plus Diploma (NTA level 6) or Full Technician Certificate (FTC) in one of the following fields: Marine Biology, Aquatic Ecology, Marine Ecology, Aquaculture and Aquatic Sciences, Marine Biology and Applied Microbiology or equivalent qualifications from a recognized Institution.

4.3 SALARY SCALE

PGSS 5

5.0 RESEARCH ASSISTANT - MARINE - 1 Post

5.1 DUTIES AND RESPONSIBILITIES

- i. To assist in the field data collection, electronic data entry and analysis and in gathering of relevant literature under close supervision of Senior Researchers;
- ii. To prepare and submit technical report to respective supervisor;
- iii. To prepare and submit manuscript draft to respective supervisor for review;
- iv. To train and supervise Technicians;
- v. To assist in preparing research progress reports according to respective work plans;
- vi. To assist in the planning of specific research projects;
- vii. To assist in developing fundable research proposals and consultancy; and
- viii. To perform any other official duties as may be assigned by the immediate Supervisor.

5.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Bachelor Degree with a minimum of an upper second class in Marine Biology, or equivalent qualifications from a recognized Institution.

5.3 SALARY SCALE

DAR-ES-SALAAM MARITIME INSTITUTE (DMI)

1.0 TUTORIAL ASSISTANT II - MARINE ENGINEERING TECHNOLOGY - 1 Post

1.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma).
- ii. To assist in conducting tutorial, seminars and practical for students under close supervision
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum exercises
- vi. To assist in carrying out consultancy and community services under close supervision.
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Bachelor Degree (NTA Level 8) in Electrical Engineering/ Electronic Engineering / Automation Engineering with a minimum GPA of 3.5 out of 5 from recognized Institution.

1.3 SALARY SCALE

PHTS 1/1

2.0 ASSISTANT LECTURER (MARITIME LAW) - 1 Post

2.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree);
- ii. To assist senior staff in practical training, seminars, and tutorials up to NTA 9 Level as part of capacity buildings;
- iii. To prepare learning resources for tutorial exercises;

- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;
- vi. To supervise students project;
- vii. To assist in preparing teaching manual and compendium;
- viii. To work in cooperation with seniors in specific project;
- ix. To attend workshops, conferences and symposium; and
- x. To perform any other relevant duties as may be assigned by the supervisor

2.2 QUALIFICATIONS AND EXPERIENCE

Master Degree (NTA Level 9) in Maritime Law, with a minimum GPA of 3.8 out of 5, and minimum GPA of 3.5 out of 5 at Bachelor Degree level

2.3 SALARY SCALE

PHTS 2.1

3.0 ASSISTANT LECTURER (FISHING ENGINEERING TECHNOLOGY) - 3 Posts

3.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree);
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA 9 Level as part of capacity buildings;
- iii. To prepare learning resources for tutorial exercises;
- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;
- vi. To supervise students project;
- vii. To assist in preparing teaching manual and compendium;

- viii. To work in cooperation with seniors in specific project;
- ix. To attend workshops, conferences and symposium;
- x. To perform any other relevant duties as may be assigned by the supervisor

3.2 QUALIFICATIONS AND EXPERIENCE

Master's Degree (NTA Level 9) in Fisheries Technology, Fishing Engineering Technology, Aquatic Science and Fisheries, Fisheries Science and Technology with a minimum GPA of 3.8 out of 5, and minimum GPA of 3.5 out of 5 at Bachelor Degree level

3.3 SALARY SCALE

PHTS 2.1

4.0 ASSISTANT LECTURER (NAVAL ARCHITECTURE AND OFFSHORE ENGINEERING) - 1 Post

4.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor's Degree).
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA 9 Level as part of capacity buildings.
- iii. To prepare learning resources for tutorial exercises.
- iv. To conduct research, seminars and case studies.
- v. To carry out consultancy and community services under supervision.
- vi. To supervise students project.
- vii. To assist in preparing teaching manual and compendium.
- viii. To work in cooperation with seniors in specific project.
- ix. To attend workshops, conferences and symposium.

- x. To perform any other relevant duties as may be assigned by the supervisor.

4.2 QUALIFICATIONS AND EXPERIENCE

Master Degree (NTA Level 9) in either of the following; Offshore Engineering, Naval Architecture and Ocean Engineering, Ship Building Technology, Naval Architecture and Offshore Engineering, Naval Architecture and Shipbuilding Engineering, Naval Architecture and Marine Engineering or equivalent qualification with a minimum GPA of 3.8 out of 5, and minimum GPA of 3.5 out of 5 at Bachelor Degree level.

4.3 SALARY SCALE

PHTS 2.1

5.0 ASSISTANT LECTURER (MECHATRONICS ENGINEERING) - 1 Post

5.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree).
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA 9 Level as part of capacity buildings.
- iii. To prepare learning resources for tutorial exercises.
- iv. To conduct research, seminars and case studies.
- v. To carry out consultancy and community services under supervision.
- vi. To supervise students project.
- vii. To assist in preparing teaching manual and compendium.
- viii. To work in cooperation with seniors in specific project.
- ix. To attend workshops, conferences and symposium.
- x. To perform any other relevant duties as may be assigned by the supervisor.

5.2 QUALIFICATIONS AND EXPERIENCE

Master Degree (NTA Level 9) in Mechatronic Engineering, Electrical and Electronics Engineering, Robotics Engineering, Industrial Automation and Robotics, Systems and Control Engineering, Automation and Control Engineering, Electromechanical Systems Engineering or equivalent qualification with a minimum GPA of 3.8 out of 5, and minimum GPA of 3.5 out of 5 at Bachelor Degree level.

5.3 SALARY SCALE

PHTS 2.1

6.0 TUTORIAL ASSISTANT (HYDROGRAPHY SURVEY) - 2 Posts

6.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma).
- ii. To assist in conducting tutorials, seminars, and practical exercises for students under close supervision.
- iii. To prepare learning resources for tutorial exercises.
- iv. To assist in conducting research under close supervision.
- v. To participate in developing and review of curriculum.
- vi. To assist in carrying out consultancy and community services under close supervision.
- vii. To perform any other relevant duties as may be assigned by the supervisor.

6.2 QUALIFICATIONS AND EXPERIENCE

Bachelor's Degree (NTA Level 8) in Hydrographic Survey or equivalent qualifications with a minimum GPA of 3.5 out of 5 from a recognized Institution.

6.3 SALARY SCALE

PHTS 1/1

GENERAL CONDITIONS

1. All applicants must be citizens of the United Republic of Tanzania and must not be above 45 years of age. However, for vacancies within Paramilitary Institutions:
 - Applicants for non-degree posts must not exceed 25 years of age.
 - Applicants for degree posts must not exceed 30 years of age.
2. Applicants should apply on the strength of the information given in this advertisement.
3. Applicants must attach their certified copies of the following certificates:
Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
Professional Registration and Training Certificates from respective Registration or Regulatory Bodies (where applicable);
Birth certificate.
4. Attaching copies of the following certificates is strictly not accepted:
Form IV and Form VI results slips;
Testimonials and all partial transcripts.
5. An applicant must upload a recent Passport Size Photo in the Recruitment Portal.
6. Applicants employed in the Public Service are strictly not allowed to apply; they should adhere to Circular No. **CAC.45/257/01/D/140** of 30th November, 2010.
7. An applicant who is retired from the Public Service for whatever reason should not apply.
8. An applicant should indicate three reputable referees with their reliable contacts.
9. All foreign academic certificates MUST be recognised by relevant Authorities (TCU, NECTA, and NACTVET). Applicants applying for posts with a GPA requirement MUST attach their GPA calculation certificate from TCU.
10. A signed application letter should be written either in Swahili or English and addressed to:

Secretary,

Presidents Office, Public Service Recruitment Secretariat,

P.O. Box 2320,

Mahakama Street, Tambukareli,

Dodoma.

11. Deadline for application is **06th November, 2026**.
12. Only shortlisted candidates will be informed of the date of the interview.
13. Presentation of forged certificates and other false information will necessitate legal action.
14. All applications must be sent through the Recruitment Portal by using the following address: <http://portal.ajira.go.tz>. (This address can also be found at the PSRS Website by clicking on '**Recruitment Portal**').
15. Applications submitted through any other means will not be considered.

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**